

Behavioral Health Service Request Form

PHP Services as Covered

Medicare			
Please submit to the dedicated fax line below.			
Arizona: 1-855-713-0593		Kentucky: 1-888-365-5676	
Florida: 1-855-710-0168		New Jersey: 1-888-339-2677	
Hawaii: 1-888-881-8225		New York: 1-855-713-0589	
Connecticut, Maine, North Carolina: 1-888-365-5607		Texas: 1-855-671-0259	
Arkansas, Louisiana, Mississippi, South Carolina, Tennessee: 1-855-710-0160			
Illinois, Iowa, Michigan, Missouri, Washington: 1-855-713-0593			
Georgia: Medicare Only Members 1-877-892-8213 , Dual Eligible Members 1-855-292-0233			
Place of Service:			
<input type="checkbox"/> 22-Outpatient Hospital <input type="checkbox"/> 52-Psychiatric Facility-Partial Hospitalization <input type="checkbox"/> 53-Community Mental Health Center			
Treatment Focus: <input type="checkbox"/> Mental Health <input type="checkbox"/> Substance Use Disorder <input type="checkbox"/> Dual Diagnosis			
Member Information			
Last Name:		First Name, Middle Initial:	Date of Birth:
Phone Number:		Wellcare ID Number:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
Third-Party Insurance: <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please attach a copy of the insurance card. If the card is not available, provide the name of the insurer, policy type and number.		Languages Spoken:
Treating Provider/Practitioner Information			
Last Name:		First Name:	NPI Number:
Wellcare ID Number:		Participating: <input type="checkbox"/> Yes <input type="checkbox"/> No	Discipline/Specialty:
Street Address:		City, State:	ZIP:
Phone Number:		Fax Number:	Office Contact:
Facility/Agency Information			
Name:		Facility ID:	NPI Number:
Street Address:		City, State:	ZIP:
Phone Number:		Fax Number:	Office Contact:

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REV/HCPCS Code(s) and Number of Days/Units Requested

REV/HCPC Code(s):		Number of days/units:	
Service request start date:	Projected length of stay:	Transition of Care: <input type="checkbox"/> Yes <input type="checkbox"/> No	Continuation of Care: <input type="checkbox"/> Yes <input type="checkbox"/> No

Diagnosis – Code and Description

Primary diagnosis:

Secondary diagnosis:

Medical diagnoses:

Are the requested services ordered by court? Yes No
If yes, please submit a copy of the court order and all supporting documentation.

Clinical Details

Current symptoms and behaviors:

Is there a trigger event identified? Yes No
If yes, please describe:

Is member motivated for treatment? Yes No Is transportation available? Yes No

Current Risks

Check the risk level for each category and check all boxes that apply.

Risk to self (SI)	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	With <input type="checkbox"/> ideation <input type="checkbox"/> intent <input type="checkbox"/> plan <input type="checkbox"/> means
Risk to others (HI)	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	With <input type="checkbox"/> ideation <input type="checkbox"/> intent <input type="checkbox"/> plan <input type="checkbox"/> means
Current serious attempt or non-suicidal self-injury? <input type="checkbox"/> Yes <input type="checkbox"/> No (if yes, describe below)		Check: <input type="checkbox"/> SI <input type="checkbox"/> HI
If above checked yes, please describe:		
Date of most recent attempt or non-suicidal self-injury:		
Prior serious attempt non-suicidal self-injury? <input type="checkbox"/> Yes <input type="checkbox"/> No (if yes, describe below)		Check: <input type="checkbox"/> SI <input type="checkbox"/> HI
If above checked yes, please describe:		

Substance Abuse/Comorbidity

Does the member have a current Substance Use Disorder? Yes No

Is the member currently intoxicated? Yes No
If yes, please list substance(s) used:

Is the member currently experiencing withdrawal symptoms? Yes No
If yes, please list substance(s) used:

Please check off all withdrawal symptoms the member is experiencing.

<input type="checkbox"/> Hand tremors	<input type="checkbox"/> Impaired attention/memory	<input type="checkbox"/> Psychomotor agitation
<input type="checkbox"/> Sweating/Weakness	<input type="checkbox"/> Nausea/Vomiting	<input type="checkbox"/> Anxiety/Irritability
<input type="checkbox"/> Nystagmus	<input type="checkbox"/> Fluctuating vital signs	<input type="checkbox"/> Changes in Mood/Personality
<input type="checkbox"/> Insomnia	<input type="checkbox"/> Vital signs:	

Has member been medically cleared? Yes No

(continued)

Additional Data to Support Request

Is a psychiatrist involved in the member's care? Yes No

If yes, when was the member last seen and what services are being rendered?

Is member currently receiving Outpatient services? Yes No

Any previous Inpatient, Residential/Rehab, PHP, or IOP treatment? Yes No

Level of Care	Name or Provider/Facility	Dates	Successful
Inpatient			<input type="checkbox"/> Yes <input type="checkbox"/> No
Residential			<input type="checkbox"/> Yes <input type="checkbox"/> No
IOP			<input type="checkbox"/> Yes <input type="checkbox"/> No
PHP			<input type="checkbox"/> Yes <input type="checkbox"/> No
Outpatient			<input type="checkbox"/> Yes <input type="checkbox"/> No
Intensive Community-Based Treatment			<input type="checkbox"/> Yes <input type="checkbox"/> No

If treatment was not successful, please explain:

Please explain why the member cannot be managed safely in a less intensive level of care.

Support Systems & Performance

Relationship/Supports (Identify issues/concerns? Is support available? Is support substance-free?)

What are the environmental/community stressors and/or supports that contribute to the member's clinical status?

Role performance school/work issues/concerns:

Describe the member/family engagement in treatment:

Current living situation: Homeless Independent Family Foster home Incarcerated Other:

Is the member at risk of legal intervention or out-of-home placement? Yes No (describe):


Current Medications (Psychotropic and Medical)

Medication	Dosage	Frequency	Compliant
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

Are there any medication contraindications? If yes, please describe:

Discharge plan upon admission:

Attachments

-  Current Treatment Plan Biopsychosocial Assessment Court Order Psychiatric Report
 Other:

Continued Stay Reviews

For continued stay, provide a narrative of the current symptoms/behaviors that have occurred within the past week that support the need for partial hospitalization or intensive outpatient services. Summarize the progress or lack of progress and justification for continued stay. If there is no documented progress, explain how this is being addressed.

Continued symptoms/behaviors:

Scale: 0 = none; 1 = mild; 2 = moderate; 3 = severe; N/A = not assessed

Check the impairment level for each category and provide a brief description.

Symptom	Scale	Description
Functioning	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> N/A	
Complete assignments	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> N/A	
Cravings/preoccupation with substances	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> N/A	
Ability to follow instructions	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> N/A	
Perform ADLs	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> N/A	
Drug-seeking behaviors	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> N/A	
Withdrawal symptoms	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> N/A	

Types of services offered	Total number of sessions attended	Total number of sessions missed	Member cooperative with treatment?	Please provide an explanation of any 'no' responses
Individual Therapy			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Group Therapy			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Substance Use Counseling			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Family Therapy			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Psychiatric Interventions			<input type="checkbox"/> Yes <input type="checkbox"/> No	


Current Medications (Psychotropic and Medical)

Medication	Dosage	Frequency	Compliant
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

Are there any medication contraindications? If yes, please describe:

Detail any updates or changes to the discharge plan:

Attachments

-  Current Treatment Plan
 Biopsychosocial Assessment
 Court Order
 Psychiatric Report
 Other: