

CAQH

Very Important

CAQH stands for “Council for Affordable Quality Healthcare.” It is an online database that stores provider information. Providers grant access to their information to insurance companies. This makes acquiring provider information more efficient. Instead of contacting the provider office copies of licenses, or other essential credentialing information, insurance companies can go in and pull it directly from the provider’s CAQH file.

Important CAQH Requirements Checklist

- Name
- Date of Birth
- Social Security Number
- License number
- DEA (if applicable)
- Are you participating in Medicare/Medicaid (must be checked yes in CAQH)
- Medicaid and Medicare numbers
- NPI
- Education
- Specialty
- Board certification
- Primary address, includes tax ID of group, physical location, phone and fax numbers
- Remittance/Pay To information; includes name checks are to be made payable to, and address payments should be sent to
- Office Hours
- Services and Accessibilities section (must be completely filled out)
- Hospital Affiliation (for PCP only)
- Professional Liability Insurance (please ensure it is not expired)
- Work History (must be for last 5 years with no more than a 6 month gap. If there is a gap, there must be an explanation. We can also use education to help fill in the last 5 years)
- Disclosure questions (must be completely filled out)
- Any additional addendum pages
- Any additional locations (please ensure this is completed for any additional locations)

Attestation Date

- We must verify the attestation date on the CAQH report (page 1) is valid.
- We cannot accept a CAQH attestation that is more than 90 days from when we review. Credentialing and configuration require at least 90 days to process and the attestation cannot be out of date during this time.

Incomplete & Outdated CAQH

Incomplete and outdated CAQH information, and/or outdated attestations can significantly delay the credentialing and provider load process.

CAQH Contact Information

<https://www.caqh.org/>

Tutorials available on the website

Toll Free: 1(888)599-1771



WellCare of Kentucky is proud to serve Medicaid members in the state of Kentucky. The information presented here is also representative of our affiliated and newly refreshed Wellcare brand of Medicare Advantage products serving members across the country. If you have any questions, please contact Provider Relations.